

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Brompton-on-Swale Parish Council**

County area (local councils and parish meetings only): **North Yorkshire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Shireen Rudge - Clerk and RFO**

Date: **31/03/2020**

	£	£
Balance per bank statements as at 31/3/20:		
Current Account (Community)	1,207.91	
Business Premium	10,678.70	
		11,886.61
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/20		
Voucher No 73	(656.04)	
		(656.04)
Add: any un-banked cash as at 31/3/20		
		-
Net balances as at 31/3/xx (Box 8)		<u>11,230.57</u>